



XploreSportZ Multisport Programs

Program Leader | Spring & Summer 2024

PacificSport Fraser Valley - Powering Sport
Member of the Regional Sport Alliance

PacificSport Fraser Valley delivers sports performance programs to help athletes and coaches win medals for Canada and supports provincial and local sports organizations, municipalities, the health sector, and educational institutes to increase grassroots sport and physical literacy. *PacificSport Fraser Valley* is creating a stronger sports system, serving communities from Surrey to Hope, working in support of our national, provincial, and regional sports partners.

Job Title: Program Leader

Reports to: Coordinator, Community Sport Programs

Purpose of Position: Program Leaders will be responsible for the delivery of the XploreSportZ multisport and physical literacy development programs. They will support NCCP certified coaches in the delivery of sport specific lessons and manage the on-site administrative duties specific to each XploreSportZ program.

General Job Description: Tasks will broaden both experience and knowledge in planning, organization, and interpersonal skills related to programs for children and youth in a social and recreational setting. This position will act in accordance with all PacificSport Fraser Valleys policies and procedures, as well as within the requirements of all governing agencies.

Duties and Responsibilities

- Supervision of participants in XploreSportZ programming
 - Organize, and implement age, skill, and developmental level appropriate activities
- Ensure all participants are properly signed in and out of programs
- Is a positive role model and leader at all times
- Regularly communicating with parents/guardians about their child's progress
- Utilize a kind and supportive approach in leading activities and communicating with Staff, Participants, and Parents/Guardians
- Collaborate with staff to create a positive environment
- Ensuring the safety and well-being of participants
- Ensures that equipment is used appropriately by participants and is well maintained; report any issues to Supervisor.





Requirements

- A valid Class 5 driver's license
- Willing and able to work at locations across the Fraser Valley (including, but not limited to Langley, Maple Ridge, Mission, Abbotsford, & Hope)
- Effective Verbal and written communication skills
- Valid Standard First Aid & CPR Level C
- Clear Criminal Record and Vulnerable Sector Check
- NCCP Make Ethical Decisions Certificate
- Sport for Life Physical Literacy 101 Certificate (or willing to obtain)
- Respect in Sport for Activity Leaders Certificate (or willing to obtain)
- Must be able to stand for at least 3 hours, maintain a high level of energy, and be able to endure outdoor conditions and weather changes

Preferred Previous Experience

- Ideal position for those candidates with a background/pursing study of kinesiology, physical education, recreation management, leisure studies, or other related areas of study
- In working with youth, especially in sport camps or related setting as a leader
- able to apply strategies and tactics to deal with disruptive behaviour effectively

Skills and Knowledge

- Strong knowledge of a variety of age-related sport and movement-based activities for children aged 7-12 years old
- Confidently able to lead and coach large groups
- Effectively able to manage relations with a diversity of people

Job Details:

- Term: Contract position, must be available for program dates as needed/
- Compensation: Starting rate based on experience and/or certification; \$19/hour
- Hours: typically, 4-20 hours/week (evenings and weekends)

Apply:

- Please Email: tjohnstone@pacificsport.com
- Include:
 - Subject line: Attn: Teagan Johnstone, XploreSportZ Program Leader Application
 - Attach your cover letter and resume, and all relevant documentation (including proof of certification) in a single document

Closing Date: Until positions are filled.

